



C-Side Recreation Center

Base Cape Cod MWR

Facility Agreement



Patron Name: _____ Phone Number: _____ Unit: _____
Email Address: _____ Party Size: _____
Date/Time: _____ Time Food wanted: _____ Early Setup: **Y** or **N** Time: _____
Event P.O.C. (if different from above name): _____
Function Room _____ Pavilion _____ Fitness Center _____ Party Room _____ Bowling _____

I agree to the terms below regarding the following C-Side Facility Event:

Food and Beverage: Absolutely NO FOOD can be brought in without prior approval from C-Side Manager. Bringing OUTSIDE ALCOHOL IS NEVER PERMITTED. Pizza and soda can be pre-ordered. If the event falls during normal business hours (Wed – Sat from 4 to 9pm) food/drink can be purchased at the event. If the event is any other time, you MUST pre-order your food and beverage.

Deposit: A \$30 cash/check deposit will be required to confirm your event date. This deposit will be refunded if the event is cancelled 72hrs prior to the scheduled date. Event P.O.C. (listed above) or representative is responsible for the cleanliness of the facility and to ensure that the room is left in the same order that it was found. If the facilities are not returned in the same order, then there will a \$35 cleaning fee assessed.

Base Access: You are required to secure base access for any non I.D. card holders. Questions on base access can be directed to Access Control @ 508-968-6993.

Force Majeure: Unfortunately, there are some circumstances and conditions beyond MWR's control which would require closure of the Base and/or C Side Recreation Center. MWR will not be held responsible for such events but we will work with you on rescheduling your event on another date, if feasible.

HOLD HARMLESS: I agree to reimburse, indemnify, defend and hold harmless the United States of America, the Department of Homeland Security, the Coast Guard, the Coast Guard MWR program, its agents and employees from all claims and causes of action that arise or may arise from my (our) use of the Coast Guard MWR equipment or facilities.

Room Fees: (may be waived) @ \$25/hr \$ _____

Bartenders Fees: @ \$20/hr \$ _____

Bowling Party Package: (see back of form) \$ _____

Food/Beverages: (see back of form) \$ _____

Total Amount Due: \$ _____

Patron Signature: _____

Date: _____

C Side Staff: _____

Date: _____

C Side Manager: _____

Date: _____

Payment History				
Date	Amount	Method	Notes	Staff Initials

Questions? Contact 508-968-6477

Email completed forms to Mitchell.P.Weathers@uscg.mil or drop off at C Side Recreation Center – 5210 E Hospital Road
Cash, checks or debit/credit card. Checks payable to MWR.

FOOD AND BEVERAGE OPTIONS

Pizza Topping Choices: Pepperoni, Sausage, Bacon, Pineapple, Green Pepper, Onion, Black Olive, Mushroom, Canadian Bacon **12" Cheese Pizza** - \$10 **16" Cheese Pizza** - \$13 **Toppings** - \$1.50ea

Soda/Drink Choices: Pepsi, Diet Pepsi, Mountain Dew, Gatorade Fruit Punch, Mug Root Beer, Mist Twist
Pitcher of Soda - \$5

Pizza Order			Soda Order		
Qty	Toppings	Cost	Qty	Flavor	Cost
PIZZA TOTAL			SODA TOTAL		
FOOD AND BEVERAGE TOTAL:					

BOWLING OPTIONS: INCLUDES SHOE RENTAL

Party: Use of party room? **Y** or **N**

- ☐ **Small Package:** 6-8 people, **\$30** for 1.5 hours of bowling
- ☐ **Medium Package:** 9-16 people, **\$45** for 1.5 hours of bowling
- ☐ **Large Package:** 17-24 people, **\$60** for 1.5 hours of bowling

Morale Event:

- ☐ **Package #1:** 8-16 people with 2 lanes*. Price **\$80.00** for 4 hours of unlimited bowling
- ☐ **Package #2:** 17-24 people with 4 lanes*. Price **\$120.00** for 4 hours of unlimited bowling
- ☐ **Package #3:** 25-32 people with 4 lanes*. Price **\$160.00** for 4 hours of unlimited bowling
- ☐ **Package #4:** 33-40 people with 4-6 lanes*. Price **\$200.00** for 4 hours of unlimited bowling
- ☐ **Package #5:** 41 or more with all 6 lanes*. Price **\$240.00** for 4 hours of unlimited bowling

*** Talk to Manager if you need more or less lanes.**

COMMENTS/NOTES/SPECIAL REQUESTS:

For Staff Use Only

ADDITIONAL COSTS INCURRED AT TIME OF EVENT

Pizza Order			Soda Order		
Qty	Toppings	Cost	Qty	Flavor	Cost
PIZZA TOTAL			SODA TOTAL		
FOOD AND BEVERAGE TOTAL:					

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